EHS Governing Board Meeting
December 19, 2018

Meeting Agenda

1. **Call to Order / Attendance/Introductions** – Chairperson
   a. Moved to start meeting - Laura
   b. Seconded - John
   c. Meeting called to order at 1:03pm
   d. Attendance: John, Melissa

2. **Agenda for Approval** – Chairperson – See Attached
   a. Action – Vote to Approve December Agenda
      • Motioned - John
      • Seconded - Laura
      • Voted-APPROVED

3. **Minutes for Approval** – Chairperson – See Attached
   a. Action – Vote to Approve August and October meeting minutes
      i. Motioned - John
      ii. Seconded - Laura
      iii. Voted-Approved for October

4. **Financial Briefing**
   a. EHS Monthly Financial Review – Mandy Potts, NFP
      i. 25% spent on federal share- a little underspent-good place to be
      ii. Revised on NFS cash to decrease-hopefully won’t have as much of a burden this year in comparison to years’ past
         • Dodge grant monies will help
            • Will hopefully be receiving new grants soon
            • Hopefully in surplus situation next year
            • Cash need is in-kind services and other similar things that are counted at the end of the year
      iii. All contracts are in for sites; all in compliance
      iv. All supplemental health and safety projects finished
      v. Overall; on tract
   b. NFS Fundraising Update – Tim Garcia
      i. Some activity, slightly lacking due to expansion grant
         • Meeting with Rose Community foundation-they are resetting funding priorities for 2019 following new governor-recommended speak again in a few months
            • Denver metro area focus
            • Anschutz Family Foundation meeting-invitation to submit full proposal towards NFS up to $10,000. Focus
on work in rural communities (non-metro Denver communities excluding Pueblo due to funding from Packard foundation, so focus on Garfield and Mesa Counties)

  • Application due Jan. 15th
  • Heard back from Denver foundation- asked for verification for our eligibility for Colorado Child Care tax credit. Sent documentation immediately-hopefully this means we’re still in the running and will hear soon
  • Also waiting to hear from El Pomar. Their board met this week so hopefully we will hear soon
  • Also open proposal from Colorado Health Foundation
    • Will help match Dodge grant. They gave us until July to match $50,000 (in which we will then receive an additional $50,000 from Dodge)

ii. Looking into county funding as federal match

  c. Action – Vote to Approve Proposal Submissions
    i. Conference call opportunity for those missing today’s meeting
    ii. Motioned-Laura
    iii. Seconded-Melissa
    iv. Voted- APPROVE

5. Director’s EHS Report – Tim Garcia
   i. Program site visits-visiting on February 8th at 9am (9:00-12:00) at central office-would like someone from governing board and policy council.
      • Please hold for us if you have flexibility
      • Visiting Grand Junction on March 20 and they want to visit our partnership sites-availability?
        • Melissa to be available to meet with program officer
   ii. Updates on partnerships:
      • Qualistar (contract for quality assurance-using CORE for EHS compliance to measure consistency)→Sharing updated data next meeting. One of the staff members has been facilitating TLC sessions-group coaching model. Ends end of December
      • New contract with Clayton Early Learning
      • One CCP site in Pueblo-Imagination Station-their agreement expires Jan. 31st 2019→only 6 month agreement because they were struggling to meet EHS compliance. Will not be renewing agreement due to lack of consistency with compliance
        • Hopefully will find new site in Pueblo, but may be switched to a different county
        • Sue-what solutions may be available to the
community in light of Imagination Station shutting down
  • Moving forward with other 29 sites, 25 of which will be original from start

b. Family Engagement Review – Jennifer García Rosendo
  i. Understanding where our sites are at currently and moving sites towards family engagement rather than just including families (watching activity vs. doing with activity)
  ii. PFCE goals—we would include PFCE self-assessment as a part as own programmatic self-assessment-starting process-if anyone would like to participate let Jenn know. Will be looking at current program goals to refine and clarify and identify areas of growth.
    • Will work on in January to Mid-Feb. Goal to be completed by mid-Feb.
  iii. Family support meetings-monthly basis-statewide community partners introduced and given to specialists for resources (i.e. Colorado Housing Connects)

c. Early Education & Child Development Review – Ty Johnson
  i. Updates for professional development opportunities for teachers and directors-partner with Clayton Early Learning (high quality teaching practices grant); trainings went wonderfully-information was useful for participants due to being centered around practice based coaching.
  ii. Internal refresher for staff for My Teach Stone
  iii. Director Learning Collaboration-helping be an advocate in education
  iv. Cohorts being wrapped up in Mesa County
    • 4-5 requests for CDA observations

d. Health & Disabilities Services Review – Karen Melott
  i. Continuing working with completing screenings across all counties. In process of looking for new provider for Pueblo as our current one is not continuing business (for hearing screenings).
  ii. Also working with provider in Arapahoe for lead screening.
  iii. Nutrition training during quarterly training to looking at CACFP and how they’re serving children (i.e. menus)

6. New Business
   a. Quarterly Child Care Partnership Team Activity
      i. Team was together last week (Wednesday and Thursday)-spent time on My Teaching Strategies, nutrition, family style dining, CACFP, planning for self-assessment
      ii. Town hall meetings-policy and governance council members encouraged to attend-dates and locations will be sent out.

   b. Annual Self-Assessment

   c. EHS-CCP Continuation Annual and Five Year Terms
      i. Originally for 5-year term but still had to submit continuation application every May. This year (July 31, 2019) marks end of 5-year term, so we will be submitting a new 5-year term May 1, 2019 (will be agenda item for April meeting)
        • Program goals are large focus of this application
        • Fine tuning program goals rather than change drastically
- Is a similar process in application
- Anticipate doing the same things (i.e. number of slots) but fine tuning small things (i.e. unrestricted revenue)

d. Mesa County Public Health collaboration (childcare 8000 initiative)
i. Jeff Kuhr-working for 1.5 years on Childcare 8000-ELV as a part, ELV recently included on planning. Met to plan; overarching goal to get increased pay to teachers through shared services
   - Where they want to go is to bring in resources to do a pilot in Mesa County of 3 programs that are non-EHS and someone on the ground with them to make sure they’re using all resources available to them (i.e. Resource Platform, CORE, etc.)
   - See what they can get back in dollars and time
   - If there was a way to put more dollars back, if we could see pull out some things that make a difference (i.e. teacher bonuses and layered tuition)
   - Evaluation component to compare their services to EHS and those we only work with in business services

7. Training
   a. ERSEA, w/emphasis on Eligibility & Selection - Jennifer Garcia Rosendo
      i. PowerPoint presentation to be sent out at end of meeting

8. Old Business – Tim Garcia
   a. EHS-CCP Expansion Application
      - Was key to get board members together for this, so thank you!
      - Had November to work on, submitted on Nov. 29th
      - Would double program and would give us a potential national expansion
         - Michigan wrote for a grant and named us a partner
         - Hoping to hear in the next 2 months and begin in March
         - Early Childhood Council in Adams-meeting- main service area to go along in expansion
   b. Arapahoe county meeting with Client support-meeting went well (was on 12.18.19)
      - Expansion grant would also be applied here

9. Announcements
   a. Qualistar Colorado collaboration update
      - See above in Director’s report
   b. Sue-Need to look into how the government shutdown could affect our programming

10. Adjournment – Chairperson
   a. Motioned to temporarily approve postponing –Laura
   b. Seconded-Melissa
   c. Voted-APPROVED
   d. Meeting adjourned-1:06

Next Meeting: February 20th, 2019
CIG – 18 Inverness Place East – Englewood, CO 80112