



EHS Governing Board Meeting
Wednesday, April 17, 2019, 12:00pm-1:30pm

Agenda

- 1. Call to Order / Attendance/Introductions** – Chairperson
 - a. Meeting called to order at 12:07**
 - b. Attendance:**
 - c. In person: Tim, Ty, Jenn, Brooke, Sue, Kristen
 - d. Phone: Jon, Melissa, Laura, Dale

- 2. Agenda for Approval** – Chairperson – See Attached
 - a. Action – Vote to Approve April Agenda**
 - **Motioned: Laura**
 - **Seconded: Melissa**
 - **Negatives, comments, questions: None**
 - **Approved**

- 3. Minutes for Approval** – Chairperson – See Attached
 - a. Action – Vote to Approve February meeting minutes**
 - i. Motioned: Laura**
 - ii. Seconded: Jon**
 - iii. Negatives, comments, questions: None**
 - iv. Approved**

- 4. Financial Briefing**
 - a. Auditors in house all week, Mandy may be coming in later**
 - b. EHS Monthly Financial Review** – Mandy Potts, NFP
 - i. Wasn't everything out of the ordinary to report; we're doing good on spending. March was a big month in payments going out, so we'll have a more accurate view once that is reflected. Payments are on time with our partners since we've been able to fine-tune the process of invoicing with our providers.
 - ii. NFS cash is behind schedule, but nothing to be concerned with. We do have some NFS grants in the works; waiting to hear on Buell-increased ask from usual \$50,000 to \$75,000
 - c. NFS Fundraising Update** – Tim Garcia
 - i. Still working on matching challenge grant for the Dodge foundation; trying to find out if our new EHS-CCP grant will qualify; if so, we will have another \$50,000 awarded
 - ii. Still waiting to hear from the Denver foundation-turnover has been high
 - iii. Working on proposal to AEI-working to help providers in Ithaca, New York. Due April 30th



- iv. Still in communication with Colorado Health Foundation; this is the last year of HOPP, so we are trying to continue our grant with a new aspect to align with CHF's new program goals and funding priorities
 - Conversation scheduled with program officer for next week to support family style dining implementation across our affiliate network; how family style dining helps social-emotional building
 - Additional difficulty because CHF's early childhood funding priorities have not been released yet

d. Action – Vote to Approve Approach to Fundraising

- i. AEI
- ii. Colorado Health Foundation
 - **Motioned: Dale**
 - **Seconded: Jon**
 - Negatives, questions, comments: fascinated by the social-emotional development; (Sue)-ELV has an edge-we are able to give providers the time to sit down with the children due to the time they're saving using CORE; otherwise none
 - **Approved**

5. EHS Management Report

- a. Program Director's Report – Tim Garcia
 - i. On original EHS grant; new interest in sites in Mesa and Pueblo county; working to see where we can fit them in our capacity; FCCH in Pueblo had to withdraw EHS agreement; worried about capacity in Pueblo; very open to possibilities in Pueblo. New FCCH has applied in Pueblo
 - Southside Childcare Center-close to renewing EHS contract with ELV, so this will help our capacity. They are also looking to purchase the previous site of Imagination Station, which may be added to our ELV/EHS network
 - ii. Mesa county- 1 program (The Learning Tree)-owned by another of our EHS owners that has applied to EHS. Site is recently opened but they are already in ELV affiliate network. They are working with their health and safety screenings, program operations interview; program orientation conducted by Jennifer. Once gap analysis period has ended, we will be close to offering an EHS agreement
 - Razzmatazz has also expressed interest in EHS, but we have not received an application from them yet. They are also apart of Mesa County's Child Care 8000
 - iii. End of April→90-day mark for the end of the year; contract renewals hopefully will be out soon.
 - iv. Ounce of prevention was here last week to conduct work with their early education essentials program. We have been helping them evaluate their evaluation tool in the infant and toddler climate.
 - They were conducting cognitive interviews at 3 sites in our EHS



- program to make sure it had all the right context
 - Teacher survey and family survey
 - Interviews went well
 - Ty-Addie from Faith Lutheran from Carbondale was very eager to receive feedback for continuous improvement
- b. Family Engagement Review – Jennifer García Rosendo**
 - i.** Early Education Essentials-our focus in family support has been around re-looking at how we do family engagement. What does it look like to move from parent involvement to family engagement. Talked in family support meeting yesterday about challenge areas, areas of growth, and our strengths.
 - Addie was already implementing changes based on small amount of feedback from EEE interviews; families seem very excited
 - Understanding the relationship-based competencies in staff, and filtering that to directors, owners, and teachers
 - Knowing what it means to work with families, both as ELV staff and provider staff
 - Looking at data to improve family engagement programming
 - ii.** Enrollment has been down; some partners were not at minimum enrollment. As of today, we are fully enrolled and have no worries for the next couple of weeks.
 - Looking at revising selection criteria for our next program year based on our community assessment data
 - OHS has a continued focus on federal poverty guidelines; presents challenge to us since CO minimum wage is above federal poverty guidelines
 - We are not currently fully enrolled for families who are 100%-130% of federal poverty guidelines (have 24 enrolled out of our capacity of 87)
 - iii.** ¾ of the way through reading Conscious Discipline; book study being completed with staff
 - Practice offered to specialists each week to do in order to keep CD on their mind, since discussions only happen once per month
 - iv.** Meeting next week with CORE developer in order to create more functional data in CORE
- c. Early Education & Child Development Review – Ty Johnson**
 - i.** TLC's are ending-working to gather data, which will be evaluated to continuously improve and prepare for our next batch of TLC's
 - ii.** 91.7%-children are meeting widely-held expectations
 - First time we have surpassed our goal in the 90%'s
 - iii.** Staff wellness and retention and workplace climate was the topic for our last DLC
 - iv.** Active supervision-identified as a hot-topic for our intensive coaching sessions following Mesa County site visit; trainings will be completed with EHS staff, which will then be passed along to provider directors and staff
 - v.** Resilient surface also came out of Mesa County visit; will be blended into Active supervision focus
- d. Health & Disabilities Services Review – Karen Melott**



- i. Looking at service plans and what needs to be revamped for next year
- ii. Also looking at new health and safety form that staff is creating at sites
- iii. Continuing to work on getting screenings completed within 45 days and meeting guidelines
- Sue-IFSP and IEP numbers seem to be low; any challenges?
 - Jenn-work on CICC-learned that capacity is one of the challenges-everyone is familiar with the idea that children under 3 can be free
 - More referrals than typical
 - Is a disabilities issue.
 - In some counties it is harder to qualify for these due to capacity
 - Could Karen or ELV be an advocate to fix this? We should be a voice to fix the capacity issue
 - We should be looking at 20% qualification rate; we are way below that
 - Conversation to have this captured in CORE; what is the next step following the evaluation
 - Karen has worked well with Aurora Health to have training with their staff surrounding this issue
 - Numbers have also been affected by turnover in our enrollment
 - In Mesa County, they are struggling to hire speech therapists and other roles like this
 - CORE updates; we do capture the data, but it would probably be a different way we outlook it (i.e. a report)
 - Grant lookout-providing this advocacy

6. New Business

a. EHS-CCP Baseline Application

- i. Program goals-main section to focus on. In previous years, this is a continuation application. However, since our 5-year term has ended, this is now a baseline application, which allows us to create new program goals
 - We re-wrote them this year
 - Baseline Narrative attachment-program goals chart are on pages 2-3
 - Goal 1- measurable objective A-reaching to higher objectives than the national averages (68%-73%); our data should be more accurate since our providers are comfortable and familiar with CORE
 - B-Straight from our program officer; we are looking to tie our activities to challenges reflected in the community needs assessment
 - Goal 2- MO B-we would have exceeded this goal last year by a lot, but there was a center that was bought out and did not continue EHS; others we did not renew contracts



with

- Would there be a way to put in a caveat regarding businesses closing, since this usually affects our numbers greatly
 - Add into narrative that it is our intention to take these out of our percentage
 - MO C-OHS has designated that a minimum of 3 hours per month of intensive coaching for teachers is best practice
 - Goal 3, MO C-looking to increase participation in Garfield and Pueblo
 - Sue-are we looking to offer for our objective or participation
 - In Arapahoe and Mesa counties, participation could be looked at, but in, Pueblo and Garfield counties it would be a stretch
 - OHS says to offer it, not that it is required
 - Wanting to feel that providers are buying into this rather than being forced into it
 - We will be hiring a new person to be leading this effort (to be discussed below)
- ii. Any other pieces for discussion: none
- iii. **Action: Vote**
- **Motioned: Dale**
 - **Seconded: Kristen**
 - **Negatives, comments, concerns:**
 - **Approved**
- b. EHS-CCP Expansion Update
- i. Officially awarded expansion grant two weeks ago
 - ii. Project period started March 1st, 2019. Our start-up period is 12 months from the start
 - iii. Hiring up to 7 new positions; max of 5 CCP specialists; 1 leadership development position; 1 client support specialist
 - Agreement with Adams county early childhood council for coaching capacity; one Arapahoe county specialist has requested to move to Adams county; Adams county is essentially full
 - 1 strong interview for Morgan, several Arapahoe
 - If you would like to be included in the interview, please let us know!
 - iv. Sue-leadership specialist position was being talked about-is this still an idea?
 - Once we had to decrease our ask to 110 children rather than 200, we unfortunately had to revise this to accommodate for the budget
 - v. Child care partnership applications in process; informational meetings have been held in all 3 counties that have hosted ELV affiliates who already use CORE
 - vi. Tim presented to Front Range Community College-potential partnership, as with our community college partnerships in current



counties; additionally, met with Morgan County Family Center for potential partnership with Morgan county council

- vii. Don't expect to have partners on until the Summer. Hopefully we will be fully enrolled by December 1

7. Training

- a. Office of Head Start on Homelessness – Jennifer García Rosendo
- b. Jenn will share video from OHS. New OHS priority is surrounding families experiencing homelessness.
 - i. OHS director does vlog; recently did one to send to policy council; will also share with governance
 - OHS goal-10,000 children in the US to have a stable experience in HS
 - ii. If a family is homeless, you don't need to look at their income to enroll them
 - iii. Children who lack a fixed, adequate, and safe nighttime residence (definition of homelessness)
- c. Staff to have more intensive conversations with families experiencing this; they have received training on how to approach this
- d. Community assessment-Arapahoe county has 123 children under the age of 18 who are homeless; 68 unsheltered
 - i. Garfield-29 homeless; 26 were unsheltered
 - Note; they do not currently have any homeless shelters
 - ii. Mesa-94 homeless; 9 unsheltered
 - iii. Pueblo-465 homeless; 403 unsheltered
- e. Judy and Jenn meeting with Mercy Housing next week to figure out how we can align and collaborate with their shelters in our counties

8. Old Business – Tim Garcia

- a. Office of Head Start Region VIII visit to Mesa County
 - i. Ty touched earlier (see above)
 - ii. Thank you to Melissa, who was able to attend this with our staff
 - iii. Melissa-pleasure to go; met providers in person. Very impressed with our home providers-playgrounds and learning stations stood out

9. Announcements

- a. ELV 5 and 10 year celebrations – Ty Johnson
 - 10 year anniversary for ELV; 5 year for EHS
 - Sponsorship letter being created
 - Event will be on June 20-21st, Thursday evening and Friday mid-morning
 - Panel discussion will be on Friday, Karen Rosa, Sue will be on panel
 - Other responses are pending
 - Keynote speaker from Lakeshore, and providers telling their story for Thursday night
 - Theme of event is Stronger Together
- b. Next governance meeting is June 19th-think about having our meeting there?



10. Adjournment – Chairperson

a. Meeting adjourned at 1:32pm

Next Meeting: June 19th, 2019
CIG – 18 Inverness Place East – Englewood, CO 80112

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Tim Garcia
EHS Director

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Laura Hazen
EHS Governing Board Chair