



EHS Governing Board Meeting
Wednesday, August 21, 2019, 12:00pm-1:30pm

Agenda

1. **Call to Order / Attendance/Introductions** – Chairperson
 - a. **Meeting called to order at 12:04**
 - b. **Attendance: Cindy, John, Karen, Mandy, Tim, Jenn, Ty, Judy, Elsa, Brooke, Dale, Sue, Melissa, Laura**

2. **Agenda for Approval** – Chairperson – See Attached
Action – Vote to Approve August Agenda
Correction (Tim) September 16 is not the next meeting, it is

October 16

Motioned: Dale
Seconded: Cindy
Opposed:
Approved

3. **Minutes for Approval** – Chairperson – See Attached
Action – Vote to Approve June meeting minutes
Motioned: Dale
Seconded: Laura
Opposed:
Approved

4. Financial Briefing

- a. **EHS Monthly Financial Review** – Mandy Potts, NFP
 - End of program year; just finished on July 31. Starting new program year for grant 1
 - Actuals for federal: overspent by about \$50,000. Planned overspend as we plan to move costs to NFS at end of year. We did raise enough to cover. Projected \$20,000 overspent
 - Half of the expected over
 - NFS in-kind met
 - Finding ways to get expenses in-kind and making sure we're being mindful about spending
 - Cash-need is lower; increases in-kind NFS cash we need
 - Exceeded In-kind need by \$20,000 but will be more
 - Met all objectives
 - October-will review 2 budget reports. Will reporting on EHS 1

Next Meeting: September 18th, 2019

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and EHS 2

- Will start enrolling/spending in next few months
 - Have 2 NFS to track, but are not required to meet NFS in grant 2 in the first year of implementation
- Questions?

b. NFS Fundraising Update – Brooke Shellhorn

(Packard Foundation for Pueblo, Future Bound, Delta Dental, AJL Charitable, Denver Active 20-30, Buell, Goodwin, BOK Financial, Kettering, Deloitte, Junior Service League)

- b. Packard: \$20,000 for coaching in Pueblo; site visit scheduled for end of August. Currently receive funding from them
- c. Future Bound Acceleration Lab: looked to scale an organization's innovative ideas through funding. Applied for ELV's national expansion efforts; did not receive
- d. Delta Dental: hopefully will replace HOPP, with oral health programming. Applied for \$300,000 across 3 years; \$100,000 for each year. Site visit scheduled for early September
- e. AJL Charitable: LOI submitted for \$15,000 for general operating
- f. Denver Active 20-30 Children's Foundation: submitted application for \$30,000 for general operating
- g. Buell: Asked for \$132,000 for FCCH home networks-facility improvements that would enable providers to become or maintain their child care license. Was just notified that we did not receive
- h. Goodwin: \$30,000 for general operating; denied
- i. BOK Financial: LOI put on hold due to more pressing grant applications to submit

Action – Vote to Approve Fundraising Approach

Motioned: Laura

Seconded: Cindy

Opposed:

Approved

5. EHS Management Report

a. Program Director's Report – Tim Garcia

- Were awarded 2 federal grants since last meeting
- COLA for grant 2 and supplemental funding for grant 1 (address health and safety/program improvement; bring in \$130,000; project in whole is \$175,000 for NFS match and is all year)
 - COLA can run simultaneously with start-up
- Mandy-over \$300,000 between start-up funding and supplemental funding we just got
- We have 30 active EHS-CCP agreements between both grants
- Expect to get to range of 40-44 partners
 - 25 on grant 1
 - 5 on grant 2
- Recently were notified that OHS is forecasting new grant

Next Meeting: September 18th, 2019

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opportunities in CO. Anticipating 170 new opportunities to be released on Sept. 4

- Exploring capacity to see if we can apply of them
 - We're looking at 25 closely to see if this is a realistic opportunity
 - Only 3 of these are EHS-CCP specifically
 - Speculation is that the majority of these are competition grants
 - Program Dashboard-working with Judy and Mandy to produce (more targeted)
 - Note on teacher retention: this is going off retention starting with the calendar year (Jan. 1, 2019) and will reset on Jan 1 2020
 - Also: number will be adjusted to reflect contracts that were not renewed for new program year
- b. Family Engagement Review – Jennifer García Rosendo**
- Family Partnership Agreements-80% would have one (is our goal)
 - As of July, 74% of our families have an established goal
 - Other data:
 - HV: 86.4 of all required HV were completed
 - PTC: 74.8% of all required PTC were completed
 - EHS overview report: 192 enrolled families (lower than 240 slots)
 - As of Monday, we enroll 209 children)
 - Have served 250 children in the last 30 days, so we are technically fully enrolled
 - 12 enrolled in grant 2
- c. Early Education & Child Development Review – Ty Johnson**
- Establishment/reestablishment of TLC across counties
 - Seeing growth and increase in teaching practices
 - Have modified quantity of TLC questions with intentional follow-up on the months off
 - Previously running 8 sessions
 - Now we are running 6 sessions moving forward and will complete assessments at the end
 - Sessions begin in Sept/Oct
 - Focus on practice-based coaching model
 - Utilize internal capacity-offering in-house CLASS training certification for 7 team members (will happen early Sept. at HQ)
 - Same with creative curriculum/teaching strategies; training offered to teachers and specialists, facilitated by Kelly Esch
 - Continue to utilize Creative Curriculum and TSG with new grant
 - Dashboard (child outcomes): 85% of children show that they are meeting objectives based on their peers
 - Our rating is higher than the national average (68% was the last seen national average)
- d. Comprehensive Services Review – Karen Melott**
- New contracts, new agreements, and new MOU'S for new
Next Meeting: September 18th, 2019



contract year

- Getting ready to move forward with annual screenings
 - Working on getting these established in new counties
 - Sue: we talk about the spillover to all children in EHS partnership sites?
 - When screenings are done, is it just EHS children being screened, or are all children?
 - Depends on county and who our partnership is with (i.e. Arapahoe will screen all kids for dental)
 - Want to explore working with partners who are willing to have all children at child care site screened
 - Judy→goal is to screen as many children as possible; there are resource constraints, but we do hope
 - We do track these numbers-will try to put that number on the dashboard
 - Dashboard→community→% of children served with IFSP
 - Goal was to serve 10%; we did meet. Working to figure out ways to increase the number of children served
 - Set goals at the beginning of the year relating to 5 program points
 - Goal itself will change year to year
- e. Leadership Development Review – Elsa Sackett
- Teacher retention-good way to see how management practices are working
 - Way to shift with partners not renewing
 - Most of Elsa's time has been familiarizing herself with CIP
 - Will work to make sure sites are working towards the same goals we have
 - In process of collecting data about where directors feel confidence-wise for operations at their sites

6. Training

Health & Safety – Karen Melott

See link in Brooke's training

7. New Business

- a. ERSEA Service Plan Update
- i. Homeless definition saved; selection of families changed
 - Now EVERYONE has to be approved by ELV leadership prior to enrollment (now the process is application submitted-sent to Jenn, Jenn approves, then they'll be

Next Meeting: September 18th, 2019

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eligible for enrollment)

- Prior to this, Jenn was the last step of the process
- Pg. 6-change of McKinney-Vinto act (last bullet on service plan_
 - Migratory children are now considered homeless
 - Additionally-children who are informally being raised by their grandparents are considered unaccompanied youth (i.e. no court order stating grandparents as guardians)
- Priority given to families that fall below CO center on Law and Policy's self-sufficiency guidelines
- Pg. 16-selection criteria (see highlighted portion)
- Final change
- Pg. 19→we will use the findings of community assessment to determine the need of children experiencing homelessness or the need of foster care
- If we find this need, we will reserve the right to hold 3% of slots for homeless children and their families
- Particularly when new programs are starting we would likely reserving a few slots for families experiencing homelessness or children experiencing foster care based on the community assessment
- Melissa: if approved and they're on TANF, are they eligible if they move their TANF and not on CCCAP
 - Performance standards: once a child is identified as eligible, it doesn't change until they age out or stop attending and are gone for 45 days
 - We have been asked to not disenroll families per the loss of CCCAP (hence we have scholarship monies)

ii. Action: Vote on Service Plan

- **Motioned: Laura**
- **Seconded: Melissa**
- **Opposed:**
- **Approved**

b. Curriculum and Ongoing Assessment for EHSCCP 2

- i. Would like approval to stick with creative curriculum and TSG as research-based curriculum and assessment tool for new grant
- We are already in motion to using it in grant 1; staff and management are already trained, and we have relationships already with in-house experts
 - These tools are in alignment with EHS/HS and early learning outcomes framework and CO outlines for learning and development

ii. Action: Vote on curriculum and ongoing assessment

- **Motioned: Cindy**
- **Seconded: Laura**
- **Opposed:**

Next Meeting: September 18th, 2019

CIG – 18 Inverness Place East – Englewood, CO 80112



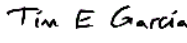
Approved
c. New Hires – Tim Garcia

- i. Board only responsible for HR policies, but not approving hiring
 - PC approves hires; no action to hire needed
- ii. Karen Melott-Health Services Manager
 - Previously in role with Mesa County Public Health Department; would make Karen a full time ELV staff member across all 6 counties in the role that she currently plays
 - Crucial that Karen is working towards Bachelor’s degree and that she stays on track with that
 - Upon hiring, Karen will have a PDP in place and a timeline for completion
 - Karen-brings depth of internal capacity for staff training
- iii. John: approves hiring


8. Adjournment – Chairperson

- a. **Motioned:** Cindy
- b. **Meeting adjourned at 1:20**

- **Note:** video capabilities coming soon

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Tim Garcia
EHS Director

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John Goetz
EHS Governing Board Chair