



**EHS Governing Board Meeting
Wednesday, August 19, 2020, 12:00pm-1:30pm**

Agenda

1. **Call to Order / Attendance/Introductions** – Chairperson
 - a. **Meeting called to order at 12:02**
 - b. Attendance: Tim, Ty, Jenn, Elsa, Mandy, Brooke, **Mary**,
 - c. **Cindy, John, Melissa**, Karen, **Kelly**, Judy, **Sue, Laura**

2. **Agenda for Approval** – Chairperson – See Attached
Action – Vote to Approve August Agenda
Motioned: Melissa
Seconded: Mary
Opposed: None
Approved!

3. **Minutes for Approval** – Chairperson – See Attached
Action – Vote to Approve June meeting minutes
Motioned: Melissa
Seconded: Cindy
Opposed: None
Approved!

4. **Financial Briefing**
 - a. ELV Single Audit Report – JDS Professional Group
 - Partnered with JDS Professional group-first year we've gone through an audit with them
 - Received full cooperation from management
 - Required communications: did not identify any errors, flaws, or fraud
 - New accounting standards required to adopt in related to revenue adjustment (relevant to those that increased our revenue by about \$200,000)
 - Are required to review internal control process; after they gain an understanding of that, they do a walk-through to see how the day-to-day operations go. Based off this, nothing came to attention
 - Uniformed guidance compliance-Nothing came to attention as a finding
 - Pg. 23-shows overview of findings
 - On track for spend down. Were awarded an additional \$210,000

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for COVID relief for our funding

- Melissa: is this designated for anything specific?
 - Generally, it will be used for health and safety
 - We are trying to keep it as broad as possible

Action – Vote to acknowledge the ELV Single Audit Report

Motioned: Melissa

Seconded: Mary

Opposed: None

Approved!

b. NFS Fundraising Update – Brooke Shellhorn

- Caring for Colorado-\$100,000 to support EHS family support and health services. Applied and denied in February
- Arapahoe County Government-Aid to Agencies-\$20,000 for general operating support for EHS services in Arapahoe County
- American Legion Child Welfare Foundation-\$25,000 to support information webinars and trainings for providers
- Denver Active 20-30 Children’s Foundation-\$5,000 to support EHS programming in Adams and Arapahoe Counties. Applied and denied last year, but we have had talks with the foundation and were encourage to apply again this year.
- Kettering Family Foundation: LOI submitted for \$20,000 for general operating support; hoping to be invited to submit full proposal. Was invited last year but did not receive grant.

Action – Vote to Approve Fundraising Approach

Motioned: Cindy

Seconded: Melissa

Opposed: None

Approved!

5. EHS Management Report

a. Program Director’s Report – Tim Garcia

- Staffing changes-have had very little staffing changes over 5 years. Have had one specialist in Pueblo County resign in April, and had 2 specialists in Mesa county resign within the past couple weeks.
- Are in the process of filling 3 positions-posted on ELV website. Hoping to have filled as soon as possible, but want to make sure we have the right people filling these roles. In the meantime, these two counties are short staffed. Have a few applications in so far
- New program year start August 1st; anticipate 40 of 41 partners will be partners in this new program (39 of 40 already have agreements in place, the last partner is just waiting on a

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signature)

- The program not continuing is a center in Fruita, but will remain in the ELV network
 - Looking at adding a few new partners-have some centers in Arapahoe county, and have some leads in Mesa County
 - Renewing contracts with community partners as well
- b. Family Engagement Review – Jennifer García Rosendo**
- Had 222/240 children today for grant 1; 106 children on grant 2
 - Continuing to make efforts for family engagement
 - Example: site in mesa county sent home a beach ball with each family with a list of age-appropriate activities with each child
 - Conscious discipline (grant received October last year); shifting to statewide virtual trainings. Any family or teacher who signs up-we will send home the materials for an activity, and will provide a video link to try activity period. Following this, there would be a 15-30 min call about outcomes and feedback
- c. Early Education & Child Development Review – Ty Johnson**
- Staff working around virtual presence and working with site leaders, teachers, and families. Working to support virtual classrooms and TLC's
 - Been able to do "open air" sessions for teachers and coaches that need a higher touch
 - Been learning google classroom (4 counties) and coaches classroom (2 counties)
 - All but one of our coaches are qualified
 - Melissa: how has attendance been with COVID?
 - Some families are returning and others are choosing to stay home with their children because they can; others have to return to child care since they have to work. We are enrollment-based rather than attendance based
 - We are not dis-enrolling families if they are not attending
 - ELV has been tracking attendance in the general ELV network as well
- d. Health Services Review – Karen Melott**
- Been able to start on-site screenings in all counties with proper precautions
 - Working with new dental provider (Dental at your Door)
- e. Leadership Development Review – Elsa Sackett**
- Acquire4Hire-almost all trained! Have received positive feedback so far
 - 84% teacher retention from Jan. 1st

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- Alisha and Elsa were able to facilitate 2 webinars about business strengthening resources-make progress on recruitment plans when thinking about enrollment
- COVID funding from OHS-working to allocate quickly and appropriately to sustain our programs. Currently provided tablets to assist touchless sign-in and sign-out; working on CORE development and cleaning supplies to EHS1 sites
- Aim4Excellence is moving along
- 5 sites in Mesa and Garfield receiving ECHO playground; on schedule to be finished in October
- Able to use COVID money for CORE enhancements. Also using money for cleaning supplies and order “robots” to conduct trainings and observations.

6. New Business – Tim Garcia

- a. Office of Head Start funding opportunities
 - i. Not quite as far along as we would like to at this point in applications. OHS released EHS expansion opportunities a couple weeks ago. \$100 million available across the country
 - We are looking closely at these and where we expand our program. Should have the areas we want to apply for narrowed down by the end of the week (where there are the most eligible families in the ELV network)
 - We don't have this ready to present this meeting, so we will likely have to have a supplemental meeting in order to approve, get feedback, and make edits (usually a 15 min conference call)
 - Please hold September 14th and 15th for potential meetings; deadline is September 27th
 - ii. Applied for expansion in November and was not awarded these grants
 - iii. Sue: home-based child care is a huge emphasis, especially this year with COVID at the federal level. Anything that we can emphasize ELV does with homes will be a huge advantage, as well as the recruitment and support of home-based child care homes.
 - Also, this tends to go into more rural areas, so need to look more at child care deserts

7. Training – Karen Melott

- a. Health and Safety

8. Adjournment – Chairperson

- a. **Motioned:** Melissa
- b. **Seconded:** John

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c. **Opposed:** None

d. **Meeting adjourned 1:27pm**

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Tim E. Garcia
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Tim Garcia
EHS Director

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John Goetz
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John Goetz
EHS Governing Board Chair