



**EHS Governing Board Meeting**  
**Wednesday, October 21, 2020, 12:00pm-1:30pm**

**Agenda**

- 1. Call to Order / Attendance/Introductions** – Chairperson
  - a. **Meeting called to order at 12:02pm**
  - b. **Attendance: Cindy, Elsa, Brooke, Tim, Judy, Ty, Jenn. Karen, Kristin, John, Kelly, Mandy, Melissa**
  
- 2. Agenda for Approval** – Chairperson – See Attached  
**Action – Vote to Approve October Agenda**  
**Motioned: Kristin**  
**Seconded: Melissa**  
**Opposed: None**  
**Approved!**
  
- 3. Minutes for Approval** – Chairperson – See Attached  
**Action – Vote to Approve August meeting minutes**  
**Motioned: Cindy**  
**Seconded: Melissa**  
**Opposed: None**  
**Approved!**
  
- 4. Financial Briefing**
  - a. **EHS Monthly Financial Review** – Mandy Potts
    - i. EHS1 started August 1<sup>st</sup>-had about 2 months worth of expenses
    - ii. Spent \$303,000 spent so far; average at this point (total actuals: \$363,409)
    - iii. EHS2-started on March 1<sup>st</sup>; about halfway there-a little underspent, but have a lot of things changing
      - Have some COLA, supplemental projects, and COVID money to spend
      - Total spent so far (federal): \$612,766. Total: \$728,839
    - iv. Closing out EHS1 FY-almost there, working on spending down the rest of this year's grant
    - v. EHS2-ended in February. Fully spent this grant-spent \$2,445,218 total
    - vi. Fundraising: raised about \$95,000 of \$179,000 (a bit behind; tough year with COVID). However, all of our EHS expenses are covered

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**B. Supplemental Funding Impact – Mandy Potts/Elsa Sackett**

- i.** See PowerPoint shared
- c.** NFS Fundraising Update – Brooke Shellhorn
  - i.** Pueblo Day Nursery-\$5,000 to provide age-appropriate take-home activities for children in Pueblo county
  - ii.** Caring for Colorado- virtual site visit this Friday (\$100,000)
  - iii.** Cooking Matters-provide nutrition and healthy foods training to parents and caregivers statewide (\$25,000)
  - iv.** Fred and Elli Iselin Foundation-\$5,000 in Garfield County to support EHS services
  - v.** No others submitted due to EHS submission
  - vi.** Looking forward: will apply to larger grant organizations upon building relationships with funders
    - Blum-Kovler Foundation
    - Nagel Foundation
    - Greenlee Family Foundation (LOI submitted in 2018; did not receive)
    - Joslin-Needham Foundation (Morgan County)
  - vii. Action – Vote to Approve Fundraising Approach**
    - Motioned: Melissa
    - Seconded: Kristin
    - Opposed: None
    - Approved!

**5. EHS Management Report**

- a.** Program Director's Report – Tim Garcia
  - i.** Evaluation group is finishing up-will have something to show during December meeting
  - ii.** Received good news that our EHS-CCP program has been approved as an alternative pathway to a CO Shines Level 4 for family child care homes and centers who are infant/toddler only
    - Melissa-understood that they have to be 100% head start?
      - 100% of the learning environment, so it only includes FCCH and infant/toddler sites (does not include sites that have a preschool/school age program)
        - FCCH sites that serve school age program are eligible for this alternative pathways program
  - iii.** Working with QCRG on evaluating our EHS program since January. Nearing the end, working with them on the final details. Targeting December as the time to make this available
    - Webinar available Friday, Dec. 11<sup>th</sup> about the findings, and will

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**b. Family Engagement Review – Jennifer García Rosendo**

- present findings on board meeting on Dec 16th
- i.** Was able to help about 30 families with rent and utilities-helped many families from being evicted
  - ii.** Almost at enrollment for grant 1. Working very hard to be fully enrolled on Grant 2- have a meeting for enrollment scheduled October 20<sup>th</sup> with our new programs to meet enrollment.
    - Working on having families enrolled through CORE which will cut down the time it takes
  - iii.** Conscious Discipline: had been delayed due to pandemic. Decided to do virtual sessions. Conscious Discipline provides virtual trainings. ELV staff has been trained by CD professions. We requested and secured Amy Spiedel from CD to do 9 weekly virtual sessions starting in Nov. and ending in January
  - iv.** Been working with Kim Desmond to have organization-wide equity training. Have been able to translate many of our documents into Spanish, and working on translating the same documents into Arabic
    - Kristin: what two programs have been added in Arapahoe?
      - Bright Academy and Infant/Toddler Discovery; owned by the same person
- c. Leadership Development Review – Elsa Sackett**
- i.** Spending a lot of time making updates from evaluation Tim for our internal staff and standards of practice
  - ii.** Have done a couple more webinars and have scheduled a few more in November and December
  - iii.** Jenn has worked with specialists to help our EHS families with rent and utilities
  - iv.** Also working on helping some new EHS sites that signed in September
  - v.** Was accepted into Train the Trainer cohort from All Our Kin to help our family child care homes
- d. Early Education & Child Development Review – Ty Johnson**
- i.** TLC's (Together Learning and Collaborating) sessions have started virtually for both Child Care Centers and Family Child Care Homes.
  - ii.** -Learning environment Swivl Robots have been ordered and we are working on scheduling a training for all staff. Then we will engage 10 CCP sites (a combination of centers and homes) to confirm their interest in participating in virtual observations and coaching support from our specialists since there continues to be no access at this time. To make the best use of these devices we will be thinking of other ways to use them that allows for virtual support.
  - iii.** - Staff have begun to re-certify for CLASS Infant and Toddler Observation
  - iv.** - Specialists are supporting their sites on getting new and newer teachers Interested Rater reliable and we will be to set up training for Creative Curriculum and Teaching Strategies Gold Online over the next few months. Many training opportunities are online and accessible to

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teachers and to add additional support we will look to partner again with ECN to arrange hands on practice on using these practices for full implementation.

**e. Health Services Review – Karen Melott**

- i.** Sites are finishing health and safety trainings with sites-these are completed yearly. Was able to video tape this to share with other sites as they have new staff come on
- ii.** Was able to buy supplies for family style dining, though we are unable to do so until health restrictions are lifted
- iii.** Making sure the families are having doctors appointments and getting flu shots
- iv.** Sites are receiving COVID supplies (cleaning)
- v.** Able to buy more no-touch thermometers for sites

**6. New Business**

- a.** Consolidated OHS Application (EHS1/EHS2) – Tim Garcia
- a. General Reminder: each grant has a 5-year funding term. Both 5 year terms end in 2024. However, we do need to submit a continuation application every year. Grant 1 is due May 1<sup>st</sup>, and Grant 2 is due Dec. 1<sup>st</sup>
- b. Hoping to consolidate these grants so our continuation application is submitted once. Would combine grants
- c. Combined total federal share: \$4,860,195, \$1,243,349 (NFS); \$6,216,744 (Total)
- d. Hoping to submit this Dec. 1<sup>st</sup>. If approved, this will begin March 1<sup>st</sup>. Would be especially helpful if we are awarded the ones we submitted last month
  - i. Action: Vote to Approve Consolidated Application**
    - **Motioned: Kelly**
    - **Seconded: Cindy**
    - **Opposed: none**
    - **Approved!**
- b.** Transition Service Plan – Jennifer García Rosendo
- e. How we intend to support children as they transition from EHS to preschool settings. We try to align directly to the Head Start Performance Standard
- f. Changes are made in Red and comments can be seen on the side
  - Overall, there were not a lot of changes. Some of the language was refined
  - Two areas of improvement
    - will be providing form training on transition for specialists
    - will be adding to CIP language regarding transition policies and procedures.
- i. Action: Vote to Approve Transition Service Plan with condition that we will clean up fuzzy pictures**
  - **Motioned: Cindy**
  - **Seconded: John**
  - **Opposed: none**
  - **Approved!**

**7. Training**

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**a. ESEA (Eligibility, Recruitment, Selection, Enrollment, Attendance)**

– Jennifer García Rosendo

**8. Adjournment** – Chairperson

- a. Motioned:** Kristin
- b. Seconded:** John
- c. Opposed:** None!
- d. Meeting adjourned at 1:26pm**

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*Tim E. Garcia* 11/2/2020  
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Tim Garcia  
EHS Director

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*John Goetz* 11/2/2020  
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John Goetz  
EHS Governing Board Chair