

Time Percent

WHAT IS IT?

ALL the time in your home that you are working on your business – not just the times when a child is in your care.

SO, WHAT COUNTS?

One child is in your care, is napping, and you are putting toys away.



No children are in your care at present and you are working on your parent newsletter for next month.



No children are in your care at present and you are resting after a long day. However, your spouse is helping by cleaning up the play area for tomorrow.



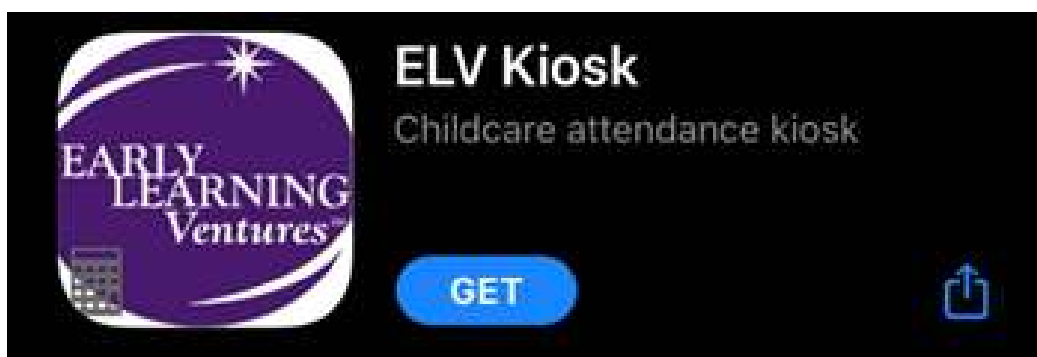
No children are present and you are out at the grocery store buying supplies for next week.



YOU NEED RECORDS TO SUBSTANTIATE THE AMOUNT OF TIME WORKING IN YOUR HOME.

YOU SHOULD HAVE AT LEAST TWO MONTHS OF DATA IN ORDER TO PROJECT IT FOR THE WHOLE YEAR.

Utilizing Alliance CORE for Time Percent Tracking



- 1. Within the kiosk where your parents check children in/out each day, there is an option for "Staff Check-In/Out."**
- 2. Check yourself in at the start and end of each workday and you'll get trackable data!**
- 3. Come tax season, you can pull your staff attendance report and find out exactly how many hours you spent in your home working on your business.**
- 4. Combine that with the Space Percent and you'll have data-backed records of your time-space percentage**