



EHS Governing Board Meeting Minutes Wednesday, December 15, 2021 – 12:00-1:30 pm

I. Call to Order – Chairperson (5 minutes)

John Goetz called the meeting to order the EHS Governing Board Meeting at 12:00 p.m. on December 15, 2021.

II. Attendance

Board:

John Goetz (Chairperson) Kelly Clement Sue Renner Mary Gross
Melissa Schierland (dropped) Laura Hazen

ELV Staff:

Elsa Sackett Warren Jennifer Hinderliter Tracey McKinney Judy Williams
Kailee Smith Tim Garcia Jennifer Garcia Rosendo
Ty Johnson

III. Agenda for Approval (December 2021) – Chairperson (See Attached) (5 minutes)

- A. Action – Vote to Approve December Agenda
- B. Motion: Kelly Clement
- C. Second: Mary Gross
- D. Opposed: none.
- E. APPROVED

IV. Minutes for Approval – Chairperson – See Attached (5 minutes)

- A. Action – Vote to approve October 2021 Meeting Minutes
- B. Motion: Mary Gross
- C. Second: Laura Hazen
- D. Opposed. None.
- E. APPROVED

V. Financial Briefing

A. EHS Monthly Financial Review – Mandy Potts (10 minutes)

- \$64K in supplies, \$454K committed, so \$300K + other categories listed.
- We had \$524K in Federal funds that were COVID response; actuals \$29,701 committed \$35K to rent and utilities and staff;
- \$58,520 for docs by phone—available to ELV staff and EHS partner staff.
- \$128,520 that is committed; in between some of the notes was on supplemental and not reflected on this one.



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B. NFS Fundraising Update – Jennifer Hinderliter (5 minutes)

Received two new grants since we last met; larger grants Delta **\$27,950 going to provide cash incentives to start logging their dental homes in CORE**. Also classroom materials. Caring for Colorado – Conscious Discipline (CD) \$10K bringing back. Hopefully we will get more before the end of the year.

- 1. Action – Vote to approve fundraising approach**
- 2. Motion:** Mary Gross
- 3. Second:** John Goetz
- 4. Opposed:** none
- 5. APPROVED.**

VI. EHS Management Report

A. Program Director's Report – Tim Garcia (5 minutes)

November 29, 2021 the Office of Head Start came out with mask and vaccine mandates. We've been copying John and Melanie on any group communications around that. Can forward to anyone interested; interim final rule---OHS receiving comments through the end of the month (December). These are new Performance Standards that we are subject to be in compliance as a federal grantee. All 2+ years old are required to wear masks and, for us, our EHS environments and anyone who has contact with EHS children and their families. Effective November 30, 2021 regardless of funding source; our EHS enrollment is integrated with non-EHS families. We've had more questions around this and we do not have a choice. We have to be in compliance with the new standard. We have a choice to continue with OHS and we choose to do that. We are committed to make funding and resources available to families enrolled across all six counties; other part is vaccine requirement. Has less flexibility. We will have a plan to implement reasonable steps for vaccines.

<< Missed notes helping Melissa connect >>

Injunction hearings did not impact interim final rule for OHS. We are in open communication with our partners to gain a commitment by end of month as to whether they can or are willing to comply. We have a number that are already doing things. Two partners are not willing to implement and will terminate their partnership effective January 31, 2022. Sidenote, partner in Pueblo. Building was sold and given an ultimatum to either franchise or to move. They are looking for a new building, but losing them by end of February.



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B. Family Engagement Review – Jennifer Garcia Rosendo (5 minutes)

Several months we've had fantastic enrollment; more children that enroll each week than we have slots available; not every child on our waitlist have access; Interested to see how it will shape out now with mandate and potential loss of sites. We will keep an eye on that.

- Received a grant for Conscious Discipline; similar to what it was in the past; live webinar series; a couple of self-paced courses...webinars = "I Love you ritual" and "baby doll circle time" appropriate for infants and toddlers
- Trying to fortify relationships; recently parent possible—organization provides parent-focused activities and engagement; bright by 3 texting as well as Vroom that parents can use under the age of 5; gives ideas on how to support their child's development through every day activities. You can get an idea—get awards via the app when you complete a certain amount of activities; example, doctor's office—what sort of activities can I do?
- Providing COVID funding specific to housing and utilities when they are unable to access resources in the community; recently gave \$35K to 28 families for a variety of needs that families had
- This week, started another round of \$35K where we will meet the needs of individual families
- No questions.

C. Early Education & Child Development Review – Ty Johnson (5 minutes)

- Just finished recent checkpoint November 21, 2021; 85% meeting widely held expectation amongst peer groups; next checkpoint March 9, 2022; hope to get back where they need to be
- Resuming CLASS observations; assess quality of interaction between children and staff;
- Several in recertification mode; we are making priority for Colorado Shines; 2 x year will resume;
- Professional development with staff; another staff recertified Colorado; counts toward teacher PDIS point system
- EHS Teacher qualifications; benchmark last year 2020 – 75%; stretch goal is 85%; currently sitting at 78%--mass exodus...this number should be celebrated due to the challenges faced during COVID. Partners, Specialists, staff have done a tremendous job.

D. Leadership Development Review – Elsa Sackett (5 minutes)

Struggling with teacher retention; vaccine/mask requirements will not help. Keep everyone posted as we develop those.



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Half of the team is working for Aim 4 Excellence renewals; other half still working and expect those to increase over the next few months.

Continue; staff retention in centers; homes requested self care topics; Kailee and Elsa tag teaming that.

Partner COVID Revenue relief 32 of 42 applied for the funding. Only 20 applied last year; partners feeling more confident. Spending \$300K; math works out to \$11K for centers (up to); homes = \$5K; looking forward to sending out.

Attached service plan to agenda; doesn't need approval Quality Improvement and non-compliance are attached to the documents for the meeting; no huge changes; clarified language March 1, 2022; non-compliance we added a way to start non-compliance conversation; now we can look at partners who are not in compliance.

E. Health & Safety Review – Kailee Smith (5 minutes)

Last time we met we were seeing decrease in screening percentages; slight increase in November by 2%; developmental increased the most 79% in October to 86% in November; dental decreased. We will support more regular dental screenings with our partners; 100 additional children supported by the grant as well; hope to see increase over time;

Mid-January we will start Health & Safety focus groups; make improvements to the checklist and support the needs of our partners; want to do our best to make sure it's working; bright smiles bright futures; workshops for child care staff and families; importance of toothbrushing (kids); adults how to support children in toothbrushing; botanical interests—funds to support farm to ECE from their sites.

VII. New Business

A. Ty: Education and Child Development Service Plan 1302. 31

Outlines Policy & Procedure and standards by OHS; working on continuous improvement; diversity inclusion ... in our action steps;

Some updates: page 2—look at policy and procedures has updated language from third line on...responsive to needs; we are talking about being supportive so children have sense of belonging; cultural differences are strengths—really focusing on talking with coach partners child's learning environment invites them to be who they are.

Page 3: added responsive instead of sensitive---responsive = with them...more empowering.

Page 4: Can't change performance standards; only Policy and Procedures—as developmentally appropriate...part we added to experience sense of belonging, being



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heard, and seen. Aligns with our equity statements that we are working as an organization—supporting home language through print etc—reflects the whole child.

Page 12: added a hyphen

Page 16: added third line under Policy and Procedures. Added the word “the”

Page 20: Updated “as often as possible, ELV and partners ...” thought it was in alignment with ELV...want to make sure we do it as often as possible and on a regular basis.

SUE: Question: Up at the top—ELV ensures that services...sense of belonging—should we put work or strive to ensure, but I’m curious what we can use there instead of ensure

TY: Answer: Does ELV have a monitoring protocol and any consequences; answer is yes...and yes. That is the rationale behind it.

SUE: as long as we have consequences—**TY:** he said when your’e working toward equity...if you can put...<<not discernable>>

SUE: I’m fine with it as long as we have those pieces in place.

- **Action – Vote to approve Education Service Plan**
- **Motion:** Sue Renner
- **Second:** Laura and Mary Gross
- **Opposed:** none
- **APPROVED**

B. Elsa: Human Resources Service Plan 1302.90

Few updates:

Page 3: clarified some language; minimum expectations for Specialists...bottom of page 3 moved last bullet

Page 5: top > clarified language on how our Specialists are conducting monthly compliance –cross check staff documentation with ... and document within CIP (?)

Page 10: simplified language for expectations for Staff Professional Development Plans; like anyone onboarding can see language that they understand in the service plan...reference EHS qualified in 12 months

Page 16: Provide additional wellness for staff when funding and capacity allows.

Appendix A became unattached at some point; added it back



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Appendix B: added in the same document.

TY: we emphasize total number of hours that 180 hours is college route; 120 for CDA ... that is outlined in the service plan as well.

Vote – to approve Human Resource Service Plan as discussed

Motion: Laura

Second: Mary Gross

Opposed. None

APPROVED.

C. Governance Service Plan: Jennifer 1301

Didn't make a lot of changes; clarified language in these documents, are we speaking about ELV Governing Board or our (EHS) Governing Board;

Reviewed (page 11) do we actually provide the list of reports to our Governing bodies; those are the only two changes that we had.

- **Vote – to approve Governance Service Plan**
- **Motion:** Sue Renner
- **Second:** Laura
- **Opposed:** none
- **APPROVED.**

VIII. Training

Health and Safety Including Pedestrian Safety: (slides attached)

Best Practice for Child Care Programs

Annual H & S training that we provide to our partners; shorter and high-level summary version of what we provide our partners

- Responsibility of Health & Safety is shared; not one person's responsibility
- Training Outline – listed on the slide
- Learning Objective – Increase base knowledge of HSPPS



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SUE: COVID is big; have you talked about rules around COVID; **Kailee;** yes. Tim did; **Sue:** we can catch up offline.

John: director's report (Tim); out of mandate, in our child care, we have ELV in all younger rooms; in preschool room we do not have any ELV; so teachers asked "does the mandate cover the whole school or just ELV classes?" **Tim:** applies to anyone who has direct contact with EHS-enrolled children or families; floaters are subject to that requirement; **John:** share kitchen, bathrooms—I think you answered my question just as I thought it would be.

IX. Adjournment – Chairperson 1:16 p.m. meeting adjourned.

DocuSigned by:
John Goetz
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DocuSigned by:
Tim E. Garcia
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