



## ***EHS FCCH Incentive Guidelines***

Each family child care home participating in the Early Head Start-Child Care Partnership grant is eligible for the “EHS FCCH Incentive” paid annually in May in addition to the teacher credential / retention incentive for individuals.

The ***EHS FCCH CORE Incentive*** guidelines are detailed below:

- The full incentive or a portion of the incentive may be paid to the provider
- The full incentive or a portion of the incentive may be paid to other staff that support the usage of CORE during the calendar year leading up to May annually
- Each home is eligible for one FCCH Incentive up to \$500 annually (May of each program year) that may be split amongst administrative support staff
- The EHS provider is responsible for payment and submitting a reimbursement request with supporting documentation showing that the incentive has been paid
- ELV will reimburse the EHS provider following ELV’s accounts payable process

***Incentive Payout Criteria:*** Each of the following goals met results in a \$100.00 incentive, to receive the full \$500 all five goals must be met. If the program average in any category does not meet the goal below due to extenuating circumstances supported by documentation, the Program Director may elect to waive that goal for the year. Child Care Partners in their first calendar year of partnership will be eligible for the full amount, regardless of criteria

- Leadership Development: Greater than 90% “taking action” on CIP objectives for checkpoints entered in October and April
  - This is measured in CORE using the CIP
- Early Education: For November and March TSG Checkpoint periods, each checkpoint has at least 85% of child assessment data captured in Teaching Strategies Gold online in each identified EHS learning environment.
  - This is measured by the Education Manager using TS Gold online reporting.
- Health & Safety: Greater than 90% of screenings (hearing, vision, developmental) completed, attempted, or waived by parent / guardian when measured at the beginning of May
  - This is measured using the Compliance Tracking Report in CORE

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*In cooperation with:*  
**David & Laura Merage Foundation, Inc.**

- Family Development: 100% of Parent Teacher Conferences and Home Visits are offered during the past year, or there is a clearly documented plan in the CIP
  - This is measured using the EHS Enrollment Tracking Report and CIP data
- Business Development: 85% CORE usage evidenced by the CORE Retention report
  - For the CORE retention report, we look at seven aspects of CORE:
    - ✓ Child Attendance
    - ✓ Staff Attendance
    - ✓ Parent Online Enrollment
    - ✓ Parent Data Update Request
    - ✓ CORE-ATS Interface
    - ✓ Child Immunizations
    - ✓ Parent Portal (also includes email, text, and Kiosk)
  - Sites must have a “yes” in 6/7 of these columns to achieve the 85% CORE usage benchmark. If a site has a “no” in their column, but the last activity date is within the program year, the aspect will be counted as a “yes”.

This program is intended to incentivize effective program management teams, support the professionalization of the Early Childhood Education workforce in Colorado, and encourage full program implementation of Early Head Start Services provided through your program. All disbursement of incentives is contingent upon the availability of funding during the program year.